



State of Louisiana
Office of the Governor

Louisiana Commission on Law Enforcement
and Administration of Criminal Justice

APPROVED
5/21/2014

DRUG CONTROL AND VIOLENT CRIME POLICY BOARD
MINUTES

BATON ROUGE HOLIDAY INN SOUTH
9940 AIRLINE HIGHWAY
BATON ROUGE, LA 70816
(225) 924-7021

MARCH 19, 2014
2:30 PM

CALL TO ORDER

Chairman Chief Mike Knaps of the Drug Control and Violent Crime Policy Board called the meeting to order at 2:50 p.m.

Board members or their representatives that were present: Sheriff Doug Anderson; Honorable Michael Cassidy, proxy for Honorable Trent Brignac; Honorable Charles Scott, proxy for Honorable Don Burkett; Mr. Salvador Lejarza, proxy for Chief Steve Caraway; Honorable Michael Cassidy; Ms. Cynthia Austin, proxy for Honorable Paul Connick; Chief Michael Dickerson, proxy for Chief Billy Cureington; Chief Michael Dickerson; Sheriff Sid Gautreaux, III; Chairman Chief Mike Knaps; Sheriff Doug Anderson, proxy for Sheriff Wayne Melancon; Honorable Charles Scott; Major Chad Alexander, proxy for Sheriff Mike Stone; Chief Carlos Stout; Sheriff Mike Tubbs, proxy for Sheriff Jack Strain; and Sheriff Mike Tubbs.

LCLE staff who were present included: Joseph "Joey" Watson, *Executive Director*; Robert Mehrtens, *Deputy Director*; Linda Gautier, *Byrne/JAG Section Manager*; Bob Miller, *Byrne/JAG Program Manager*; Katherine Guidry, *Federal Programs Section Manager*; Martha Addison, *Contracts/Grants Reviewer*; Tanya LaPorte, *Grants Manager*; Ingram Scott, *Contracts/Grants Reviewer*; Melanie Vick, *Contracts/Grants Reviewer*; Lisa Dreher, *Executive Administrative Assistant*; and Roxanne Langston, *Administrative Assistant*.

The following District Directors were present: Jeremy Edwards, *Northwest Law Enforcement Planning District, Inc.*, and *Red River Delta Law Enforcement Planning Council, Inc.*; Bonnie Vaughan proxy for *North Delta Law Enforcement Planning District, Inc.*; Amanda Bourque, *Evangeline Law Enforcement Planning Council, Inc.*; Drusilla Merrick, proxy for *Capital District Law Enforcement Planning Council, Inc.*; Bonnie Vaughan, *Southwest District Law Enforcement Planning Council, Inc.*; Helmer Magnuson, *Metropolitan/Jefferson Parish Criminal Justice Coordination*; and George Lawrence, *Orleans Office of Criminal Justice Coordination*.

Guests in attendance were: Gannon Watts, 16th Judicial District Attorney's Office; Billie Giroir, 20th Judicial District Attorney's Office; Tameka White, 21st Judicial District Attorney's Office; Margaret Kerley, 22nd Judicial District Attorney's Office; Cynthia Austin, 24TH Judicial District Attorney's Office; Lynda Troxler, 29th Judicial District Attorney's Office; Bonnie Vaughan, 36th Judicial District Attorney's Office; Karen Matthews, Acadia Parish Sheriff's Office; Chris Oakes, Allen Parish Sheriff's Office; Kyle Gautreau, Ascension Parish Sheriff's Office; Jeremy Austin, Avoyelles Parish Sheriff's Office; Drusilla Merrick, Capital District Law Enforcement Planning Council, Inc.; Chief Dondi Hardin, Carencro Police Department; Robert Swayze, Catahoula Parish Sheriff's Department; Jacob Lehman, City of Covington and Covington Police Department; Wayne Perry and Donald Vail, City of Crowley; Chief Gary Hobbs, City of Mansfield; Melissa Carter and Chris Gunther, City of New Orleans; Craig Hamby, City of West Monroe; Assistant Chief Jack Bartlett, City of Westlake; Corey Boudreaux, City of Westwego; Brigitte Fresina and Richard Pittman, East Baton Rouge Parish Sheriff's Office; David Rigdon, Franklin Parish Sheriff's Office; Steven McCain, Grant Parish Sheriff's Department; Johnny R. Horton, Jackson Parish Sheriff's Office; Jeremy Edwards, Lincoln Parish Sheriff's Office and Red River Delta Law Enforcement Planning Council, Inc.; Melissa Carter, Orleans Parish Judicial District Court; April Durnin, Plaquemines Parish Sheriff's Office; Debbie McBeth, Rapides Parish Sheriff's Office; Sybil A. Richards, Red River Delta Law Enforcement Planning Council, Inc.; Harold Rosselli, St. Bernard Parish Government; Chief Deputy Chester Pritchett, St. Helena Parish Sheriff's Office; Walter Chappel and Brittney Crump, St. John Parish Sheriff's Office; Lieutenant Bobby O'Bryan, Terrebonne Parish Sheriff's Office; Rodney Varnado, Town of Amite City; Captain Drew David, Vermilion Parish Sheriff's Office; Chief Randall Bryan, Village of Anacoco; Kristie A. Black and Cindy McMorris, Walker Police Department; and Alicia D. Harvin, Washington Parish Sheriff's Office.

ROLL CALL

Roll Call was taken and a quorum was established.

APPROVAL OF AGENDA

Chairman Chief Mike Knaps asked for a motion to approve the Agenda as presented. Sheriff Mike Tubbs made the motion to accept the Agenda as presented. Honorable Charles Scott seconded the motion. The motion carried without opposition or abstention.

OLD BUSINESS

A. Egrants Update – Linda Gautier

Linda Gautier advised the subgrantees / applicants on the following procedures / processes and instructions.

- Awards Letter Process and Signatures
- Check Register and Supporting Documentation
- Releasing of Funds Requirements
- Fiscal and Program Reports
- Uploading Documents and Maximum Megabits
- No Extensions on Project End Date
- LCLE Contacts

B. Consideration of November 13, 2013 Minutes – Chairman

Chairman Chief Mike Knaps asked for a motion to approve the November 13, 2013 Minutes as presented. Chief Carlos Stout made the motion to accept the Minutes as presented. Sheriff Mike Tubbs seconded the motion. The motion carried without opposition or abstention.

C. District Attorney Waiver; Wrongful Conviction Project; ID Number – Bob Miller

Bob Miller apprised the Board of the following items that required Board approval recommendation.

1. At the November 2013 Drug Policy Board meeting, the Board approved a Waiver request from the 22nd Judicial DA Walter Reed to continue the *Career Criminal Prosecution* project. Mr. Miller asked for a motion and approval to allow Mr. Reed's Waiver for subgrant #1433, *Career Criminal Prosecution* in Washington Parish, to apply for subgrant #1440, *Career Criminal Prosecution* in St. Tammany Parish. Mr. Miller explained that the eGrants system requires a split.

With no additional discussion, Chief Carlos Stout made a motion to recommend approval of a Waiver request for subgrant #1433, *Career Criminal Prosecution* in Washington Parish, to apply for subgrant #1440, *Career Criminal Prosecution* in St. Tammany Parish. Honorable Charles Scott seconded the motion. The motion passed without opposition or abstention.

2. At the last meeting, the Board voted on the Baker PD, *Criminal Patrols* application. However, it was noticed that an incorrect ID number (**B15-5-013**) appeared on the Board ballot. The November Commission ballot had the correct ID number (**B12-5-013**). For the purpose of accurate record keeping, Mr. Miller asked the Board's approval to correct the ID number to reflect **B12-5-013** rather than **B15-5-013**, on the November 13, 2013 Drug Policy Board ballot.

With no additional discussion, Sheriff Sid Gautreaux made a motion to recommend approval of the ID number correction to the November 13, 2013 Drug Policy Board ballot to reflect the correct ID number for the Baker PD, *Criminal Patrols* to **B12-5-013**. Chief Carlos Stout seconded the motion. The motion passed without opposition or abstention.

3. At the Drug Board and Commission November meetings, there was an incorrect ID number listed for Baton Rouge *MJTF*, *Sole Source* ballots; the correct ID number is **B11-5-012**, not **B12-5-012**. Mr. Miller asked the Board's approval to correct the ID number to **B11-5-012**.

With no additional discussion, Sheriff Sid Gautreaux made a motion to recommend approval of the ID number correction to the November 13, 2013 Drug Policy Board ballot, and submit the correction to the Commission Board for the Commission ballot. The correct ID for the Baton Rouge, *MJTF*, *Sole Source* is **B11-5-012**. Chief Carlos Stout seconded the motion. The motion passed without opposition or abstention.

NEW BUSINESS

A. 2012 Allocations – Bob Miller

Bob Miller presented eleven (11) 2012 Allocations.

1. #1556, Franklin Parish Sheriff's Office, *Wrongful Conviction Demo Project*, \$9,000
2. #1620, Catahoula Parish Sheriff's Office, *K-9 Narcotics Unit*, \$10,000

3. #1655, Village of Anacoco, *Criminal Patrols*, \$13,000
4. #1671, City of Westlake, *Information Systems Upgrade*, \$5,680
5. #1687, City of Mansfield, *Evidence/Records Preservation*, \$5,140
6. #1708, Allen Parish Sheriff's Office, *Wrongful Conviction Demo Project*, \$8,759
7. eGrants, City of Jennings, *Wrongful Conviction Demo Project*, \$9,000
8. eGrants, City of Westlake, *Wrongful Conviction Demo Project*, \$9,000
9. eGrants, City of Lake Charles, *Wrongful Conviction Demo Project*, \$9,000
10. eGrants, City of Hammond, *Wrongful Conviction Demo Project*, \$9,000
11. eGrants, Town of Woodworth, *Information Systems Upgrade*, \$7,800

With no additional discussion, Sheriff Sid Gautreaux made a motion to recommend approval of the above allocations. Sheriff Doug Anderson seconded the motion. The motion carried without opposition.

Chief Billy Cureington and Chief Michael Dickerson abstained on #1671, City of Westlake, *Information Systems Upgrade*, and City of Westlake, *Wrongful Conviction Demo Project*.

B. Waiver Requests – Bob Miller

Bob Miller presented nine (9) Waiver Requests.

1. **B11-4-006**, City of Crowley, *Crime Activity Patrol*, Waiver of the Vehicle Prohibition Rule; Representatives: Wayne Perry and Donald Vail
2. #1418, Pointe Coupee Parish Sheriff's Office, *Information Systems Upgrade*, Waiver of the 48-Month Limitation Rule; Representative: Laci Kemp
3. #1440, 22ND Judicial District Attorney's Office, *Career Criminal Prosecution*, Waiver of the 48-Month Limitation Rule; Representative: Margaret Kerley
4. #1472, 24TH Judicial District Attorney's Office, *Pre-Trial Intervention*, Waiver of the 48-Month Limitation Rule; Representative: Cynthia Austin
5. #1500, 32ND Judicial District Attorney's Office, *Continuing Aftercare Services*, Waiver of the 48-Month Limitation Rule; Representative: Kevin Guidry
6. #1555, City of Covington, *Street Sales Disruption*, Waiver of the 48-Month Limitation Rule; Representative: Jacob Lehman
7. #1706, Orleans Parish Judicial District Court, *Drug Court*, Waiver of the 48-Month Limitation Rule; Representative: Melissa Carter
8. #1599, 29TH Judicial District Attorney's Office, *Information Systems Upgrade*, Waiver of the 48-Month Limitation Rule; Representative: Lynda Troxler
9. **B12-5-031**, Washington Parish Sheriff's Office, *Enhance Crime Scene Unit*, Waiver of the 48-Month Limitation Rule; Representative: Alicia D. Harvin

During the request for Ballot voting on the above Waiver Requests, it was noticed by Sheriff Mike Tubbs that the 'Waiver Requests' ballot section was omitted in the Board ballot. It was verified that the administrative assistant inadvertently did not include the Waiver Requests ballot section. Honorable Michael Cassidy asked the Chairman if the Board could vote on all nine (9) Waiver Requests unanimously, being that they were individually identified on the Agenda.

With no additional discussion, Chairman Chief Mike Knaps asked for a motion to accept the Waiver Requests as presented on the Agenda. Honorable Michael Cassidy made the motion to accept the Waiver Requests as presented. Sheriff Doug Anderson seconded the motion. The motion passed without opposition.

Cynthia Austin, proxy for Honorable Paul Connick abstained on #1472, 24th Judicial District Attorney's Office.

C. Increases – Bob Miller

Bob Miller presented eight (8) Increases.

1. **B10-8-003**, LA Commission on Law Enforcement, *Criminal Records Improvement*, \$523,691; Requested increase \$35,000, revised award \$558,691; Representative: Linda Gautier
2. **B11-4-020**, Vermilion Parish Sheriff's Office, *Crime Activity Patrol*, \$20,045; Requested increase \$1,631, revised award \$21,676; Representative: Captain Drew David
3. **B12-4-003**, Acadia Parish Sheriff's Office, *Multi-Jurisdictional Task Force*, \$15,364; Requested increase \$5,036, revised award \$20,400; Representative: Karen Matthews
4. **B12-5-001**, 20TH Judicial District Attorney's Office, *Pretrial Intervention*, \$3,230; Requested increase \$1,239, revised award \$4,469; Representative: Billie Giroir
5. **B12-5-026**, St. Helena Parish Sheriff's Office, *K-9 Narcotics Unit*, \$1,500; Requested increase \$7,500, revised award \$9,000; Representative: Chief Deputy Chester Pritchett
6. **#1053**, Rapides Parish Sheriff's Office, *Information Systems Upgrade*, \$27,000; Requested increase \$13,480, revised award \$40,480; Representative: Debbie McBeth
7. **#1438**, Lincoln Parish Sheriff's Office, *Multi-Jurisdictional Task Force*, \$24,107; Requested increase \$453; issue award at \$24,560; Representative: Jeremy Edwards
8. **#1451**, Grant Parish Sheriff's Office, *Multi-Jurisdictional Task Force*, Stephen McCain

Honorable Michael Cassidy brought to the Board's attention that B10-8-003 revised award amount was incorrect on the Board ballot. Mr. Bob Miller verified that the correct amount should be \$558,691 as indicated on the Agenda. The correct amount is shown on the Commission Ballot.

With no additional discussion, Honorable Michael Cassidy made a motion to recommend approval of the above increases, and to make the necessary correction on the Ballot to B10-8-003 to reflect the correct amount of the revised award to \$558,691. Sheriff Sid Gautreaux seconded the motion. The motion carried without opposition.

Sheriff Doug Anderson and Sheriff Doug Anderson, proxy for Sheriff Wayne Melancon abstained on B12-4-003, Acadia Parish Sheriff's Office.

Major Chad Alexander, proxy for Sheriff Mike Stone abstained on #1438, Lincoln Parish Sheriff's Office.

D. Consideration of Non-Confidential Applications

DISTRICT 2, North Delta District, Representative: Bonnie Vaughan

Bonnie Vaughan, proxy for Marky Tucker presented one (1) Non-Confidential Application.

1. **#1668**, Jackson Parish Sheriff's Office, *Integrated Criminal Apprehension Program (ICAP)*, \$10,665 (continuation); Representative: John Horton

With no additional discussion, Sheriff Sid Gautreaux made a motion to recommend approval of the above application. Sheriff Mike Tubbs seconded the motion. The motion carried without opposition or abstention.

DISTRICT 4, Evangeline District, Representative: Amanda Bourque

Amanda Bourque presented two (2) Non-Confidential Applications.

1. #1574, 16TH Judicial District Attorney's Office, *Drug Court (Juvenile)*, \$6,764 (new); Representative: Gannon Watts
2. #1583, City of Carencro, *Crime Activity Patrol*, \$5,913 (continuation); Representative: Chief Dondi Hardin

With no additional discussion, Sheriff Sid Gautreaux made a motion to recommend approval of the above applications. Honorable Charles Scott seconded the motion. The motion carried without opposition.

Honorable Michael Cassidy, proxy for Honorable Trent Brignac abstained on #1574, 16th Judicial District Attorney's Office.

Chief Carlos Stout abstained on #1583, City of Carencro.

DISTRICT 5, Capital District, Representative: Drusilla Merrick

Drusilla Merrick, proxy for Wanda Johnson presented four (4) Non-Confidential Applications.

1. **B12-5-028**, Town of Amite City, *Criminal Records Improvement*, \$2,000 (continuation); Representative: Rodney Varnado
2. **B12-5-031**, Washington Parish Sheriff's Office, *Enhance Crime Scene Unit*, \$16,000 (continuation); needs 48-month waiver; Representative: Alicia D. Harvin
3. #1548, City of Walker, *Criminal Patrols*, \$1,517 (continuation); Representative: Kristie Black and Cindy McMorris
4. #1717, 21ST Judicial District Attorney's Office, *Criminal Records Improvement*, \$10,109 (continuation); Representative: Tameka White

With no additional discussion, Honorable Charles Scott made a motion to recommend approval of the above applications Honorable Michael Cassidy seconded the motion. The motion carried without opposition or abstention.

DISTRICT 6, Southwest District, Representative: Bonnie Vaughan

Bonnie Vaughan presented one (1) Non-Confidential application.

1. #1624, 36TH Judicial District Attorney's Office, *Pre-Trial Intervention*, \$20,480 (continuation); Representative: Bonnie Vaughan

It was revealed that the 19th JDA's Office was entered on the Board ballot. The correction was made to indicate the 36th JDA's Office on the Ballot.

With no additional discussion, Sheriff Sid Gautreaux made a motion to recommend approval of the above application Honorable Michael Cassidy seconded the motion. The motion carried without opposition or abstention.

DISTRICT 7, Metropolitan District Representative: Helmer Magnuson

Helmer Magnuson presented six (6) Non-Confidential Applications.

1. #1555, City of Covington, *Street Sales Disruption*, \$6,490 (continuation); needs 48-month waiver; needs approval for 6-month Pre-Award Costs; Representative: Jacob Lehman
2. #1588, St. Bernard Parish Government, *Information Systems Upgrade*, \$5,630 (continuation); Representative: Harold Rosselli
3. #1590, St. John Parish Sheriff's Office, *Street Sales Disruption*, \$13,340 (continuation); needs approval for 6-month Pre-Award Costs; Representative: Walter Chappel
4. #1599, 29TH Judicial District Attorney's Office, *Information Systems Upgrade*, \$3,550 (continuation); needs 48-month waiver; Representative: Lynda Troxler
5. #1654, City of Westwego, *Criminal Patrols*, \$11,286 (continuation); Representative: Cory Boudreaux
6. #1707, Plaquemines Parish Sheriff's Office, *Street Sales Disruption*, \$8,888 (continuation); Representative: April Durnin

With no additional discussion, Honorable Michael Cassidy made a motion to recommend approval of the above applications. Chief Carlos Stout seconded the motion. The motion carried without opposition or abstention.

DISTRICT 9, New Orleans District, Representative: George Lawrence

George Lawrence presented two (2) Non-Confidential Applications.

1. #1670, City of New Orleans, *Youth Gang Prevention*, \$60,000 (new); Representative: Chris Gunther
2. #1706, Orleans Judicial District Court, *Drug Court*, \$118,420 (continuation); 48-month waiver; Representative: Melissa Carter

With no additional discussion, Honorable Michael Cassidy made a motion to recommend approval of the above applications. Chief Carlos Stout seconded the motion. The motion carried without opposition or abstention.

DISTRICT 8, State-Level Subgrants – Bob Miller

Bob Miller presented six (6) Non-Confidential Applications.

1. #1556, Franklin Parish Sheriff's Office, *Wrongful Conviction Demonstration Project*, \$9,000 (new); Representative: David Rigdon
2. #1620, Catahoula Parish Sheriff's Office, *K-9 Narcotics Unit*, \$10,000 (new); Representative: Robert Swayze
3. #1655, Village of Anacoco, *Criminal Patrols*, \$13,000 (new); Representative: Chief Randall Bryan
4. #1671, City of Westlake, *Information Systems Upgrade*, \$5,680 (new); Representative: Assistant Chief Jack Bartlett
5. #1687, City of Mansfield, *Evidence Records Preservation*, \$5,140 (new); Representative: Chief Gary Hobbs
6. #1708, Allen Parish Sheriff's Office, *Wrongful Conviction Demonstration Project*, \$8,759 (new); Representative: Chris Oakes

With no additional discussion, Honorable Michael Cassidy made a motion to recommend approval of the above applications. Chief Carlos Stout seconded the motion. The motion carried without opposition.

Chief Billy Cureington and Chief Michael Dickerson abstained on #1671, City of Westlake.

E. Consideration of Confidential Applications – Bob Miller

CHAIRMAN CHIEF MIKE KNAPS ASKED THAT THE ROOM BE CLEARED TO ALLOW DISCUSSION ON CONFIDENTIAL APPLICATIONS

Bob Miller presented six (6) Confidential Applications

1. **B12-5-009**, East Baton Rouge Parish Sheriff's Office, *MJTF*, \$45,000 (continuation); Representative: Brigette Fresina
2. **1648**, City of West Monroe, *MJTF*, \$111,420 (continuation); 6-month Pre-Award Costs; Representative: Craig Hamby
3. **#1553**, Avoyelles Parish Sheriff's Office, *MJTF*, \$22,674 (continuation); Representative: Jeremy Austin
4. **#1593**, Washington Parish Sheriff's Office, *MJTF*, \$16,174 (continuation); Representative: Alicia D. Harvin
5. **#1598**, Ascension Parish Sheriff's Office, *MJTF*, \$18,196 (continuation); Representative: Kyle Gautreau
6. **#1699**, Terrebonne Parish Consolidated Government, *MJTF*, \$20,530 (continuation); Representative: LT Bobbie O'Bryan

With no additional discussion, Honorable Charles Scott made a motion to recommend approval of the above applications. Sheriff Mike Tubbs seconded the motion. The motion carried without opposition.

Sheriff Sid Gautreaux abstained on B12-5-009, East Baton Rouge Sheriff's Office.

Sheriff Doug Anderson and Sheriff Doug Anderson, proxy for Sheriff Wayne Melancon abstained on #1553, Avoyelles Parish Sheriff's Office.

F. Other New Business – Bob Miller

Bob Miller presented the following two (3) new business items for approval.

1. At the last Board meeting, the Lincoln Parish *MJTF* project **#1438** was approved for \$24,107 rather than for their approved allocation of \$24,560. Their application incorrectly stated the lower amount which the Sheriff's Office corrected shortly after the Commission meeting, with LCLE staff assistance. Mr. Miller asked the Board for a motion and approval to allow the Award at its proper level of \$24,560.

With no additional discussion, Sheriff Sid Gautreaux made a motion to recommend approval that Lincoln Parish, *MJTF* #1438 be awarded the correct allocation of \$24,560. Honorable Charles Scott seconded the motion. The motion carried without opposition.

Major Chad Alexander, proxy for Sheriff Mike Stone abstained.

2. The State-Level increase, up to \$35,000, allows LCLE to move Residual funds into *Criminal Records Improvement (B10-8-003)*, as other Byrne 2010 Subgrants close out and before the Federal end-date of 3/31/2014. Mr. Miller asked the Board for a motion and approval. He stated that a final computation will be presented at the Board meeting on May 19, 2014.

With no additional discussion, Chief Carlos Stout made a motion to recommend approval to allow LCLE to move Residual funds into *Criminal Records Improvement* as stated above for Byrne 2010 subgrants close out, and before the Federal end-date of 03/31/2014. A final computation will to be presented at the May 19th, 2014 Board meeting. Sheriff Sid Gautreaux seconded the motion. The motion carried without opposition or abstention.

NEXT MEETING DATES:

May 21st and 22nd, 2014
L' Auberge Casino Resort
777 Avenue L' Auberge
Lake Charles, Louisiana 70601
Ph. 337-395-7793

ADJOURNMENT

There being no further business, Chairman Chief Mike Knaps asked for a motion for adjournment. On motion of Sheriff Sid Gautreaux, seconded by Sheriff Mike Tubbs, the March 19th, 2014 meeting of the Drug Control and Violent Crime Policy Board adjourned at 3:30 p.m. The motion carried without opposition or abstention.

Submitted by: Roxanne Langston